



SHAHEED MOHTARMA BENAZIR BHUTTO  
INSTITUTE OF TRAUMA, KARACHI

No. PROC/SMBBIT/2023-24/413  
Dated: 21-Sep-2023

SUPPLY ORDER

M/s. Adorn Trading & Shipping Agencies,  
Suite # M1, Mezzanine Floor, Trade Avenue,  
Hasrat Mohani Road,  
Karachi, Pakistan

Sub: **SUPPLY ORDER FOR PROCUREMENT OF LAUNDRY CONSUMABLES ON FRAMEWORK CONTRACT BASIS (SPPRA RULE 15(B))**  
**NIT NO: PROC/SMBBIT/2022-23/162 (Dated: 04-08-2023),**  
**Ref no: PROC/SMBBIT/(CONS-01)/2023-24**

1	Reference to our subject tender <b>Dated: 28-08-2023</b> and <b>Award of Tender Ref # PROC/SMBBIT/2023-24/408</b> , <b>Dated: 20/09/23</b> . The rates quoted by you for the supply of the following items have been approved and accepted by the Competent Authority of SMBB Institute of Trauma. You are therefore requested to please arrange the supply of the same at an early date after receipt of the supply order, to meet the urgent requirement, and send your bill in quadrilateral to the store office to arrange the payment from the Finance & Accounts Department of SMBB-IT.									
S.#	Item No.	Item Code	Name of Item	Required Qty	U.O.M	Dilution per Load	Offered Company & Origin of Country	Product Description	Offered Price	Total Price
1	1	Lau0002	Heavy Duty Laundry Detergent *	123 Cans	25L / Can	500ml per 50kg Load	Pakistan	Prokleen Heavy Duty Detergent	17,500.00	2,152,500.00
2	2	Lau0004	Liquid Detergent / Washing Soap *	86 Cans	25L / Can	350ml per 50kg Load	Pakistan	Prokleen Emulsifying Detergent	20,000.00	1,720,000.00
3	3	Lau0005	Fabric Softener *	37 Cans	25L / Can	150ml per 50kg Load	Pakistan	Prokleen Fabric Softener	15,000.00	555,000.00
4	4	Lau0006	Color safe De-Steiner / Liquid bleach *	102 Cans	30L / Can	500ml per 50kg Load	Pakistan	Prokleen Oxi Bleach	20,000.00	2,040,000.00
Total										6,467,500.00
Amount in word: Rupees Six Million Four Hundred Sixty-Seven Thousand Five Hundred Only.										
2	Date of Delivery.			100% quantity shall be supplied within One Month from the date of receipt this Supply order. The Liquidity Damages 0.03% of the bid price per day after the period of Completion up to 10% maximum depends upon the damages done due to non-supply. In case of failure hospital reserve the right to take any action according to SPPRA Rules 2010 (Amended till date).						
3	Place of Delivery.			Store Department of SMBB Institute of Trauma, Karachi						
4	Dispatch Instruction:			Free Delivery to the Consignee .i.e. SMBB Institute of Trauma, Karachi.						
5	Name and Address of the Consignee:			Chief Operating Officer - SMBB Institute of Trauma, Karachi.						
6	PARTICULAR GOVERNING SUPPLY:									
6.1	As per policy given in the bid documents.									
7	INSPECTION :									
7.1	Inspection Authority: Nominated Inspection Committee of SMBBIT, Concerned Department of Supplied Items									
8	PAYMENT : Through office of: The Finance Department SMBB-IT on production of the Delivery Challan, Inspection Note and Invoice, which will make payment from the consignee's Account.									
9	PART SUPPLY / PART PAYMENT: Allowed.									
9.1	Note:- It should be mentioned on the Delivery Note 1 <sup>st</sup> Supply, 2 <sup>nd</sup> Supply and Final Supply & on Invoice (Bill that this is 1 <sup>st</sup> Bill, 2 <sup>nd</sup> Bill and in the last supply Final Bill) else in delay of payment the firm will be held responsible.									
10	Stamp duty: @0.35% of ordered amount of Rs. 22,637/- shall be paid through E-stamp duty ( <a href="http://www.estamps.gos.pk">www.estamps.gos.pk</a> ) and the paid receipt and agreement should have to be submitted to the Procurement department (SMBB-IT).									

11	<b>SPECIAL INSTRUCTION:</b>
11.1	All the supplies must be completed within the stipulated delivery period. In case of failure, purchaser reserves the right to forfeit the security deposit and purchase the stock from any other sources on risk and expenses of supplier without any notice. The Liquidated damages will be applicable as per Bid document
11.2	The stores if found damaged shall be replaced by supplier free of cost
11.3	Sub-Standard stores if supplied will not be returned and supplier will be required to supply the stores of the contracted specification and of standard quality in addition to the same without any additional expenses to the Government.
12	The Supplier / Manufacturer should ensure the supply of quality items.
13	Documents showing any set of exemption from duty taxes should also be attached with the bills.
14	<b>SHELF LIFE REQUIRED:</b> No supply will be accepted having expiry date less than 70% of shelf life for the National manufacturer and 70% for imported items ( <b>Wherever applicable</b> ).
14.1	During the course of consumption, if any item is found to have short shelf life then after intimation to the Supplier, it would be the responsibility of the Supplier, to replace it with fresh stock of long shelf life. However, if the item becomes expired due to non-replacement by the Supplier, well in time, then the firm will provide the fresh stock against the expired one, free of cost. The expired stock would be destroyed by the SMBBIT, Karachi committee constituted for that purposes.

**Copy to:**

- The Director (A&F)SPPRA with reference to SPPRA PPMS ID T00518-23-0002 & Evaluation Report # BE00518-23-0002-1
- Store Incharge, SMBB Institute of Trauma, Karachi
- Accounts & Finance Department, SMBB Institute of Trauma, Karachi

*[Signature]*  
 du EXECUTIVE DIRECTOR / D.D.O  
 SMBB INSTITUTE OF TRAUMA

*[Signature]*  
 du EXECUTIVE DIRECTOR / D.D.O  
 SMBB INSTITUTE OF TRAUMA

*[Signature]*

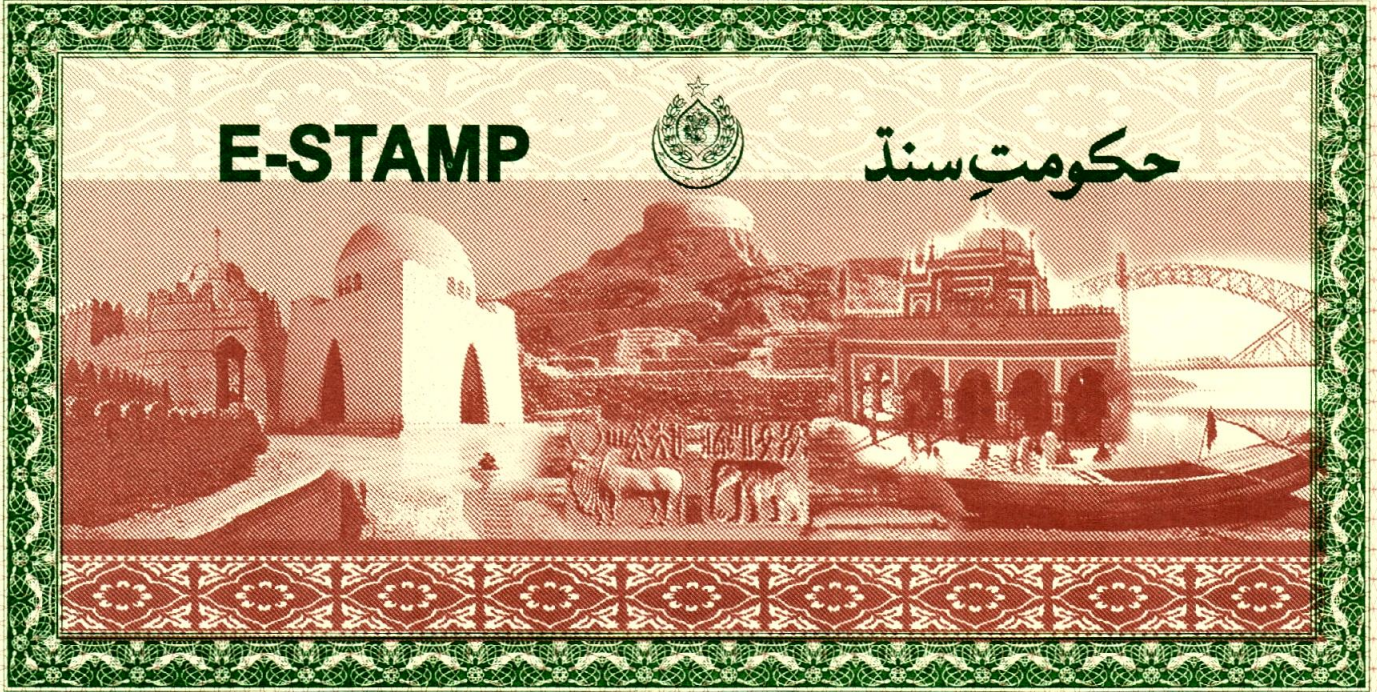
21/09/2023  
 Received

RECEIVED BY  
 Accounts Department  
 SMBB INSTITUTE OF TRAUMA  
 Inward No. 0191  
 Dated 21-09-2023

*[Signature]*  
 Received



921690



NBP-0002-2309260003132258

GoS-KHI-4294F8476C5A6040

**Non-Judicial****Rs 22,637/-**

Description	: Contract - 15(a)
Principal	: Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi [90325282]
Contractor	: Adorn Trading & Shipping Agencies [25271091]
Applicant	: Roman [42301-6760526-9]
Stamp Duty Paid by	: Adorn Trading & Shipping Agencies [25271091]
Issue Date	: 26-Sep-2023, 04:04:03 PM
Paid Through Challan	: 20236D7ED1C03CF6
Amount in Words	: Twenty Two Thousand Six Hundred and Thirty Seven Rupees Only

Please Write Below This Line

